

Tuesday February 13th, 2024 7:15pm

Google Meet Link:

Attending: Dave Becker, Scott Helmke, Chris Krohn, PennySue McKenzie, Karen Schachtschneider, Trisha Steele, Christine Tyll, Tamara Wanshek

Approved by: CT, TW, CSK, SH, TS, PSBM

- Chalice Lighting and President's Comments
 - TS - opening words: Chalice Lighting on Thresholds by Florence Caplow. "We kindle this flame, Honoring the doorways in our souls: The windows through which we gaze at one another, The balconies where we catch glimpses of the sky, The thresholds we stand on this morning, Wondering, hoping, fearing, dreaming."
 - SH - Call to order
- Approval of the Previous Month Minutes if not completed by email
 - Question about how to adjust minutes that have already been approved by some folks - To make changes/additions to the minutes, make a comment on the side, or a comment section that is clearly separate from the approved minutes
- Approve Agenda
 - SH move to approve, TS second, unanimously approve
- RE Report - [in drive](#)
 - No notes
- Treasurer Report - PSM
 - [Budget vs. Actual](#)
 - [Balance Sheet](#)
 - Many committees have reported budget for next year, March 1 is deadline
 - Few people have not donated this fiscal year - will need to donate 45 days before meeting in order to vote. Follow up not decided yet
 - PSM and KS met to break down minister accounts to better reflect actual use
- Google Workspace Account w/ Jason Grover - KS
 - Google Workspace Demo - Google Workspace for Nonprofits, starting Jan 2024
 - Benefits - Shared drive space, each person can have personal @prairiecircleuuc.org email account for separation of church and personal
 - Additionally, officer/employee email accounts can be turned over
 - Potentially - move directory from Breeze to Google Contacts? Create templates for files/slide decks etc...? Google Chat? Calendar for reserving space?
 - DS - Google Voice - staff can have a new phone number for church related items (separate from personal). DB - how to change message? JG and DS to talk offline, JG may look into other applications for Voice (or to replace PCUUC's voice mailbox - we pay AT&T)
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 - Demo - in Chrome, can toggle between personal and PCUUC accounts

- Demo - Groups, each group can customize settings, permissions, members, etc..
- New Shared Drive, groups are encouraged to start fresh with new Shared org system. Catch is that only the owner can move to the Shared Drive themselves (once moved, the group has ownership)
- To transition files in, use a “Test” or “Dropbox” folder, then admin can sort/organize to correct spot
- SH - possibly set up a Google Voice for Worship Coordinator (JG - will see if Google Voice are included
 - *Followup from JG - Google Voice is not included already, but is a \$10 per line, per month fee for a “Starter” plan*
- Adding Chaplain Dave to Google Groups for committees and the Board - KS
 - Should groups be contacted before adding Dave? DB will send message of introduction to each group, then will be added to the group lists
- Charge for Dave’s background check—take from Board Discretionary? - KS
 - Approved unanimously
- Silent Auction - we can solicit donations from businesses, and encourage congregants to help and/or donate an experience or item - CT
 - [PCUUC 2024 Silent Auction - Business Solicitation Log](#)
 - The above link contains a Solicitation Letter that can be printed and given to businesses. The Grovers have made it easy for us! Note that the list contains businesses that have previously been solicited; we are not limited to what’s on the list.
- Storage Unit - Inventory and/or Relocation - KS/CK
 - Place in Libertyville has indoor access storage for approx. same price. Possibly inventory and move over when weather is better
 - Possibly start a running inventory list so it does not become unclaimed depository
- [Marketing/Communication Plan](#) by SSwartz and LHepler - Need Board approval? SH - No Need Board Liaison? Word of mouth info from Judy at TOL about Jail Brakers and Compassion for Campers - KS
 - TOL has a congregant who is marketing (?) and writes press releases for them!
 - TS - LHepler indicated that she does not plan to lead. May need a second set of eyes at least. SH - volunteered to be a “Board Liason” (help, eyes on encourage, whatever they need) with publicity (SS and LH for now)
- Renewal of Zoom accounts—as of 2/6, UUA is negotiating with Zoom and has not established a renewal price, but I hope to have a price by the time of the Board meeting - KS
 - KS - A few groups still rely on the second Zoom account. KS has encouraged these groups to try Meet. SH suggests to mentioning to these groups that we can switch to Google Meet to save some \$\$ for the congregation
- Inquiry from Carol Niec (using contact form on website) about “founding member” status or other designation for long-term members. Carol says . . . [a special status might be to designate members who were "founding members" or "10 years plus members" might be a good way of sustaining the church's reputation as a place](#)

where people feel confident and contribute over a period of time and that helps others feel confident as well .

- Discussed adding something on nametags to designate founding member and/or 10 year +. TS to take to the Membership Committee
- Masthead of eWeekly– (KS)
 - Two versions to replace the current masthead. I'd like to vote on these at the February Board meeting
 - https://drive.google.com/drive/folders/1SQBaHNGSamIRXwHSM2QADdjV7wJitKju?usp=drive_link
 - Original has been in the eWeekly since June 2023, got a question about use of the word 'liberal'
 - TS and CT expressed preference for #2
- Rental Renewal Discussion - Charter/Barn - President
 - The Swifts mentioned 7th Day Adventist in Gurnee
 - For barn, we must be careful not to be present except during Sunday or approved events (choir etc..)
 - Synagogues - SH mentioned that security is a big issue in these spaces, would be a major hurdle for sharing space. Gurnee synagogue has moved out of their space
- Confirm Vicki Golz hiring vote (previously done through email) - SH
 - VOTE: SH moves to approve, CK seconds, unanimously approved
- Open Forum
 - New fob -should we talk to Sarah? SH we only have 4 (KS, JW, setup crew) SH and KS will arrange to meet to give SH the fourth fob
 - DB - Minister Report
 - TOL Press Release. Will ask if we can adapt to PCUUC/Lake County
 - Considering letter to Geoff at PCCS - get tour of school, maybe attend one of their Board meetings, try to open more communication. DB will send a draft to the board before sending
 - Focus on transparency
 - PSM - Welcoming Congregation has been a line-item expense under Membership committee. Proposing to list them as a separate committee instead
 - VOTE: SH moves to assign appropriate budget line (Line 6341 Welcoming Congregation Expense) from Membership Committee to the Welcoming Congregation Committee. TS second, passes unanimously.
 - TS - UUA is having a vote on Article 2 in June, what has PCUUC done in the past in these situations? DB - I will be going to General Assembly (possible future discussion about GA activities). About Article 2, there will be a sermon about the background in the spring.
- Closing - Next Meeting
 - SH moves to adjourn, CT second, unanimously adjourned