

## **Choir Director Job Description**

### **General Description:**

Reports to the music team, but is ultimately accountable to the board.

Regular Responsibilities include:

- Directing small adult choir on a weekly basis to prepare for performances approximately twice a month at services, during the church year (September through May).
- Coordinating weekly choir rehearsals which includes choosing music for the choir to sing, during the church year (September through May).
- Coordinating other music (hymns and other needs) for Sunday services when the choir sings.
- Working with our pianist for Sunday services when the choir sings.

Other Responsibilities:

- Possibly developing a Children's Choir (possibly one service per month will be intergenerational/interactive)
- Attending worship committee meetings as appropriate
- Keeping committee informed of any ideas or plans for the choir
- Organizing and maintaining our collection of music
- Soliciting new choir members

Skills Needed:

- Ability to work with diverse group of singers with a variety of skill levels, mostly at beginning level
- Ability to organize and communicate with volunteer board and committee members
- Experience leading choirs
- Ability to work within a small church music budget

About Us:

Prairie Circle Unitarian Universalists Congregation is a growing congregation located in Grayslake. We welcome all who come to our worship services in a spirit of goodwill and mutual respect. We impose no doctrine as absolute. We affirm the continuing search for truth and for deep understanding of the good. We affirm that there is mutual strength in willing cooperation and that the bonds of love keep open the gates of freedom. Here, we welcome all who wish to join with us in this spirit.

Compensation:

\$1,800/year total

Paid monthly: First Sunday of the month, one month in arrears.

September-May: \$200 per month. The choir does not sing in the summer.

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