

## PCUUC Board Minutes Monday May 6th, 2024 7:15pm

Zoom invitation:

<https://zoom.us/j/94869432972?pwd=ZUkvKzZEWHE4bDE0bmt2V1hOR25jZz09>

Attending: Scott Helmke, Trisha Steele, PennySue McKenzie, Tamara Wanshek, Christine Tyll, Dave Becker, Chris Krohn

Approved by: PSBM, TGS, TW, CSK, SH

May 6th Agenda:

- Chalice Lighting and President's Comments
  - SHelmke - Garden Design by Sylvia Crowe
  - SH Call Meeting to order -
  - Meeting on Sunday about collaboration with PCCS and MOU was a lot, but in the end, nearly or all of the congregants present approved
- Approval of the Previous Month Minutes if not completed by email
  - (completed)
- Approve Agenda
  - TS moves to approve, PSM seconds, unanimously approved
- RE Report
  - (not available)
- Treasurer Report - PSM
  - [Budget vs. Actual](#)
  - [Balance Sheet](#)
  - [Profit and Loss](#)
  - Pledging is down a little compared to budget, but overall is up
- Budget for next year
  - Couple questions - new law about staff accruing paid time off
  - PSM - Rent for next year is currently set at \$10,000 (vs. \$13,xxx from previous years). Considering whether to set it at \$13,xxx to be comfortable for any eventualities/changes. TS - \$10,000 sounds safe. SH - Agree. PSM - P.O. box is \$248/year (billed in June each year), storage locker \$810/year, plus Wright Building at \$10/hour (though PCCS has not been charging us for use in 2024).
  - Planning to transfer from regular reserves - \$26,000 (\$9000 last year transferred into reserves. Transfer from minister reserves is separate
  - **PSM to send 2024-2025 budget to board for an offline/email conversation**
- Minister's Report
  - [Minister's Report 5-6-24](#)
- PCCS collaboration for next year
  - [Notes from 5/5/24 Special Meeting](#)

- SH - would be nice to have a Q&A (i.e. this document w/ answers) document for congregation to access
- DB - will look at examples for language on how to end agreement from either side, to add to MOU.
- DB - we should talk with, or somehow get feedback from, Geoff about the questions that came up from the meeting before putting it in writing for the congregation.
- Nominating committee candidates - SH
  - Question about jumping from Board to Nominating - SH checked bylaws, just can't be concurrent
- Annual meeting planning - SH
  - **SH to look back at scripts from previous meetings** (SGrover, LSmetana, LPietrowski) since they ran well
  - SH - we need to consider a moderator. **SH to contact Lynn Hepler to see if she would consider the role**
  - Do we need to vote on MOU since it is a change in relationship?
  - DB - We should report on the issues raised at the 5/5/2024 meeting. PSM - recommended that packet is released (like budget in previous years) so not everything needs to be covered at the meeting
  - **TS to work on a summary of the MOU/issues, SH to work on answers to questions.** DB - When document is released, maybe without names
- Staff's Illinois mandated paid leave & our need for a policy TS
  - TS - do we add this on top of current leave?
  - PSM - does this apply to contractors, how are contractors defined? BChapin is a professional pianist (plays other gigs), JDeWitt and CTyll are only at PCUUC
  - TS - this redefines any kind of paid leave (sick, vacation, et al). SH - make sure we are not taking any paid leave away, just shift our terminology.
  - Proposal: First 6 months of 2024, all leave already granted is honored (prior agreement plus new state policy). Starting July 1, 2024, shift policy going forward to accrue paid leave according to the state law or prior agreement, whichever is higher.
  - SH - proposes vote to adopt above policy. TS seconds, unanimously approved
  - How to define/handle contractor status - **DB to forward some info from Jan from UUA about this issue.**
- General Forum
  - Set date for an evening Board transition meeting in June. **SH to look into dates**
  - TW - At recent Prairie Women's group, there was a conversation about UUs not accepting people who cause obvious harm. Someone mentioned that they thought there was someone (or someones) in that category in the congregation. PSM - I think we have a grievance policy for those situations. DB - you could follow up personally if you're comfortable, so they know they were heard. Or they could come have a conversation with DB too if they are comfortable.
- SH moves to adjourn the meeting, PSM seconds, unanimously approved