**PCUUC Part-time Minister’s Job Description**

* Build a collaborative relationship with all the leaders and members of the congregation.
* Prepare two sermons per month.
* Work 20 hours per week.
* Work with the Worship Committee and Music Team to create a worship experience that is welcoming, spiritually nourishing for a diverse spiritual community and empowering for the work of compassion, justice making and community building by our members.
* Provide opportunities for spiritual growth in the light of there being many faith traditions.
* Focus on member needs including pastoral care, member support services, and help members of the congregation meet challenges in their personal lives, working with the Caring Committee.
* Suggest programs for small group ministry.
* Help represent the congregation to the community.
* Provide leadership in developing multicultural competence and dealing with community change and conflict.
* Lead the Committee Council and encourage committees to work together on common goals.

The Nuts and Bolts

* Report to the Board.
* Establish office hours and be available by phone or email as needed.
* Attend specific committee meetings determined by agreement between the Board and the minister.
* Agree to a background check.
* Attend congregational events, as possible.
* Attend District, UUA and Interfaith meetings, as possible.
* Start date July of 2023.