

Annual Meeting Voting Materials Packet

June 5, 2022

Moderator: John Young

AGENDA

1. Approve Agenda - Poll
2. Meeting Guidelines
3. Approve June 2021 Minutes - Poll
4. President's Report
5. Treasurer's Report & Proposed Budget
6. Proposed Budget for 2022-2023 - Poll
7. Proposed Balance Transfer to Balance Budget - Poll
8. Adoption of PCUUC Disruptive Behavior Policy - Poll
9. Proposal of Hiring UU Minister - Poll
10. Nominating Presentation
11. Board for 2022-2023 - Poll
12. Nominating Committee for 2022-2023 - Poll
13. Recipients of the 2022 Committee Grant Initiative
14. Incoming President's Comments

MEETING GUIDELINES

- Our Annual Meeting is being held again in a virtual fashion.
- Information has been provided beforehand to simplify the proceedings.
- Member comments were solicited prior to this meeting and will be answered within the relevant agenda item.
- "Raise your hand" will be used to indicate making a motion to approve an item or a second as prompted by the moderator.
- Once the meeting begins – please only use chat for questions on the Agenda Items after they have been presented.
- Voting will be by members by polling on eight items as indicated on the agenda.
- Non-members are asked to refrain from voting. Should a mistake occur, any non-member votes will be subtracted from the poll count.

POLLING NOTE

To make sure two-member households can each vote from the same device, the question will be duplicated and start with "Member 1" and "Member 2." If you are a single-member household, or the other member in your household is using a different device, you should select "N/A-Only 1 member is voting from this device."

EIGHT POLLING QUESTIONS

1. Approval of the Agenda
2. Approval of the June 2021 Meeting Minutes
3. Approval of the Proposed Budget for 2022-2023
4. Approval of transfer from the Accumulated Surplus Budget (Balance as of 5/2022: \$130,812) to balance 2022-2023 Budget leaving \$59,804 (with Minister) or \$91,143 (without Minister).
5. Approval to adopt the PCUUC Disruptive Behavior Policy
6. Approval to hire a Part-Time (50%) Minister for PCUUC using the Minister Reserve Fund (Balance as of 5/2022: \$13,861) and the Accumulated Surplus Budget (Balance as of 5/2022: \$130,812) to pay the expected expense of \$48,000 annually for 2 years.
7. Approval of the Board Slate for 2022-2023 as submitted by the Nominating Committee
8. Approval of the Incoming Members of the Nominating Committee

DRAFT - JUNE 2021 MEETING MINUTES (June 6, 2021)

Opening remarks/meeting guidelines given by John Young.

Vote called to approve the 2021 agenda; Julie McCarthy motioned, Janice Marsh seconded. Passed with 100% approval. 27 votes.

Vote called to approve June 7, 2020 Minutes: Julie McCarthy motioned, Joan seconded.

(Karen Epps noted that we have 75 members, a quorum is 20%, so we need 15 members and we definitely have a quorum.) 100% approval.

President's Report by Jim Whitton.

Treasurer's Report and Proposed Budget by Joyce DeWitt

Vote called to approve proposed 2021-2022 budget: Jan Kirch motioned, Leo seconded. Passed with a YES vote.

Joyce DeWitt proposed a Transfer of Contingency Reserve Balance: David Bozek motioned, Leo Wazlo seconded. Passed 100%.

Nominating Committee Presentation by Julie McCarthy.

Board for 2021-2022:

Proposed Slate:

Lucinda Smetana (President from President-Elect)

Leslie Piotrowski: New President-Elect

Joyce DeWitt: Treasurer - 1 year left of term

Sarah Grover: Secretary - 2-year term

Ted Rock: Vice-Treasurer - 2-year term

John Young: Trustee - 1 year left of term

VOTE: David Bozek motioned, Chuck Teeter seconded. 100% Approved.

Nominating Committee:

Janean Friedman, Chris Krohn, and Anna Osis join the committee for 2021-2023

Mary Honegger and Leo Wazlo will continue for one additional year.

Motion to approve: Judi Young. Second: Lucinda Smetana

VOTE: 100%

Incoming President's Comments by Lucinda Smetana

PCUUC DISRUPTIVE BEHAVIOR POLICY

The policy lays out a procedure for actions to be taken if a congregant witnesses or experiences disruptive behavior. Openness to a wide variety of individuals is one of the prime values held by our congregation. If any person's physical and/or emotional well-being or freedom to safely express their beliefs or opinions is threatened, this policy provides a framework to address it. The complete policy can be found [here](#). For more Town Hall Discussion of the topic, select [here](#). (Presentation--at 02:49 in video, Discussion--at 16:42 in video)

HIRING A PART-TIME (50%) UU MINISTER

The proposal was made at the PCUUC Town Hall Meeting concerning the hiring of a part-time minister for the PCUUC congregation. The rationale is that a part-time minister would provide congregational leadership, spiritual guidance, education into what it means to be a Unitarian Universalist, and a consistent speaking presence to the congregation. For more information see the Hiring of UU Minister for PCUUC Presentation and Town Hall Discussion [here](#). (Presentation--at 09:30 in video, Discussion--at 56:04 in video)

PROPOSED BUDGET OVERVIEW FISCAL YEAR 2022-2023, 2 SCENARIOS

	Proposed 2022-2023 With Part-Time Minister	Proposed 2022-2023 Without Part-Time Minister
Income		
Current Year Pledges	\$64,210	\$64,210
Identifiable Loose Plate	\$1,500	\$1,500
Social Action Collections	\$5,000	\$5,000
Unidentified Loose Plate Donations	\$1,500	\$1,500
Net Capital Gains/Dividends	\$500	\$500
Fundraiser Income	\$2,000	\$2,000
Other General Fund Income	\$50	\$50
Donor Restricted Income	\$3,000	\$3,000
Planned use of Reserve Funds	\$3,818	\$3,818
Proposed Minister Reserve Funds	\$13,861	\$0
Proposed Surplus Reserve Funds for remaining Minister Salary*	\$34,139	\$0
Proposed Surplus Reserve Funds to balance budget	\$36,869	\$39,669
Budgeted Transfers	\$200	\$200
Total Income	\$166,647	\$121,447
Expenses		
Donor Restricted Allocation	\$3,000	\$3,000
Minister - Compensation**	\$48,000	\$0
Other Staff Compensation & Expenses	\$68,021	\$68,021
Rental	\$13,764	\$13,764
Business Management	\$3,791	\$3,791
Finance	\$1,740	\$1,740
Children's RE	\$2,745	\$2,745
Membership & Communication	\$1,430	\$1,430
Social Justice (incl. workshop series)	\$7,342	\$7,342
Worship***	\$11,000	\$13,800
Music	\$200	\$200
Caring	\$250	\$250
Miscellaneous	\$2,350	\$2,350
Denomination Support	\$3,014	\$3,014
Total Expenses	\$166,647	\$121,447
Net Operating Income	\$0	\$0

* Estimated Salary Expense is \$40,000/yr. Estimated contributions to medical and retirement is 12.5% of salary = \$5,000. FICA is 7.5 of salary = \$3,000. Annually the expected cost for Part-Time Minister is \$48,000/yr. \$48,000/yr - \$13,862 (Minister Reserve Funds) = \$34,139

** 2 Years of Minister expenses inclusive of salary of \$40,000 annually, 12.5% for Medical Insurance and Retirement and 7.5% FICA

*** Adjusted to account for Minister-led Services included in Minister Compensation

PROPOSED 2022-2023 SLATE FOR NOMINATING COMMITTEE

The Nominating Committee is composed of 4-6 members each serving a 2-year term. Mary Honegger and Leo Wazlo will complete their terms as of June 30, 2022. Julie McCarthy and Jim Whitton will join the committee as their replacements, serving through June 2024. Janean Friedman, Chris Krohn, and Anna Osis will continue serving on the Nominating Committee for one additional year. We thank the Committee for their outreach and recruitment for both the Board Nominees and the Committee replacements.

- **Julie McCarthy – new 2-year term**
- **Jim Whitton – new 2-year term**
- Janean Friedman – 1 year left in term
- Chris Krohn – 1 year left in term
- Anna Osis – 1 year left in term

PROPOSED 2022-2023 SLATE FOR BOARD

- Leslie Piotrowski – President – moved from President-Elect
- **Scott Helmke – new President-Elect - new 2-year term
(1 year as President-Elect; 1 year as President)**
- **PennySue McKenzie – Treasurer – new 2-year term**
- Sarah Grover – Secretary – 1 year left in term
- Ted Rock – Trustee – 1 year left in term
- **Tamara Wanshek – Trustee – new 2-year term**

A GLIMPSE AT THE 2022-2023 BOARD NOMINEES

Scott Helmke (President-Elect)



Scott Helmke has been a member of Prairie Circle since 2006, and has been heavily involved in the Music Team as well as having been on the Board twice. Scott has a degree in Computer Science from Michigan State University, but currently works in the professional audio and live sound field. Scott lives in Mundelein.

PennySue McKenzie (Treasurer)

PennySue has been a member of PCUUC since 2008. Currently she volunteers as service leader but as Covid calms down she is hoping to add to her volunteer status. PennySue lives in Lindenhurst with her husband, Kent, her daughter, Tempest, son, Quinn and his friend, Julia. Oh, and four cats who are unhappy about the situation.



Tamara Wanshek (Trustee)



Tamara has been a member of PCUUC since 2013. She currently serves on the Social Justice committee as the tech co-chair. She also gets involved as a service leader on many occasions as well as RE when she can. She lives in Round Lake Park with her partner Kent, her children Aiden (14) and Zachary (11), and two cats Millie and Shrub. She works as a HR customer care representative at Alight Solutions. Her hobbies include playing board games, paint-by-number, diamond painting, making jewelry, and watching crime documentaries, as well as other things, on Netflix or Hulu.